

MINUTES FOR THE SAINT ROSE SCHOOL ADVISORY COMMITTEE

6:30 P.M. September 20, 2011

Present: Father Fitzpatrick, Cressy Epperly, Maureen Boxrud, Will Berigan, Melissa Seebeck, Angela Warner-Bulson, Tom Thompson, Deb Overkamp, Lisa Jensen, Sue Reinart, Laura Spong, Stacy Hughes, Kathy Laliberte, Parish Finance Committee members

1. Opening prayer
2. Project 75 update
 - Meeting every two weeks
 - Building a work plan and validating assumptions
 - 2013 = a working document to hand off
 - Will conduct a survey and additional focus groups
 - Encourage real participation and feedback
 - Town Hall meeting to be planned for November
3. Alumni development committee
 - About building, and maintaining, relationships
 - Alumni database is key – have about 1,000 names to date
 - Could use St. Rose Facebook page
4. Marking committee
 - Also thinking of a survey – will send after the Project 75 survey
 - Would like to leverage parish volunteers in the future
 - Will look into hosting Virtus training at St. Rose to make it easier for parents/parishioners to attend
 - Would like feedback on ideas for next month
5. SAC Bylaws
 - Recommending revisions, reconsider ratio of parents limitations from partner parishes
 - What do other schools do that have multiple parishes?
6. Parish Finance Committee in-service
 - Shared organizational chart and the Cannon Law requirement for the Finance Committee
 - Shared revenue sources for the school
 - Will be in closer communication (SAC and Finance Committee) earlier on in the budgeting process for the next school year
 - As tuition numbers are set, need to consider that a certain percentage of tuition won't be paid and base budget off of that number
 - Cressy will provide the SAC with monthly budget updates/account level review
 - Tuition assistance should be evaluated for next year, consider budget shortfall and what the families are asked to do for their portion
 - FACTS will be used next year for tuition installment payments

- SAC would like to better understand the fixed and variable costs per student to have a better understanding of when adding a student will cost more money
- The preschool is not making money...checking into their expenses
- School subsidy from the parish is calculated at usually 20-25%
- Shared tuition schedule for other local, Catholic schools

7. Closing and next meeting on October 11 at 7:00