

MINUTES FOR THE SAINT ROSE SCHOOL ADVISORY COMMITTEE

7:00 P.M. August 16, 2011

Present: Father Fitzpatrick, Cressy Epperly, Maureen Boxrud, Will Berigan, Melissa Seebeck, Angela Warner-Bulson, Tom Thompson, Deb Overkamp, Lisa Jensen, Sue Reinart

1. Opening prayer
2. Budget
 - Fiscal year is from 7/1 to 6/30
 - School was \$33,000 over budget last fiscal year
 - Parish Finance Committee will hold an in-service for the School Advisory Committee (SAC) on September 20
 - There was \$20,000 in unpaid tuition at the end of the 2010-2011 school year, \$14,000 of which still remains unpaid
 - Recommendations:
 - i. SAC review the tuition payment options and suggests returning to the 'pay up front' model as this model didn't leave the school with unpaid tuition
 - ii. Base the 2011-2012 school year budget on fewer students than we think will attend to account for unpaid tuition
 - iii. Set guidelines for tuition assistance
 - iv. Include the Pastor in the tuition assistance approval process
 - The tuition assistance fund is starting the school year ~\$33,000 short
3. Cressy's report
 - Dana Hugger has been hired to oversee the Extended Day Program
 - Cressy has been meeting with the teachers and staff over the past 7 weeks
 - Project 75
 - i. Meetings have been scheduled and subcommittees formed
 - ii. Survey to be conducted in September
 - iii. Town Hall meeting in November
 - iv. Focus groups in January
 - Technology
 - i. Technology lab updated with 20+ new IMACS
 - ii. 2 SMARTboards on order
 - Professional development
 - i. St. Rose has attained membership in TIES, which provides professional development for teachers
 - ii. STEM (Science, Technology, Engineering, Math) Heather Schultz and Meghan Twohy will attend a STEM seminar at St. Kate's this week
 - iii. St. Rose has joined a collegial group called, Minnesota Independent School Forum (MISF)
4. Father Fitzpatrick's report

- Structured collaboration with Corpus Christi to be defined by June 2012
 - St. Rose and Corpus Christi parish councils meeting next week with the goal to name areas for collaboration to start discussing
 - New translation of the Mass – begins the first Sunday of Advent
 - i. Children will learn throughout the fall
 - ii. Adults will be invited to a series of four meetings
 - iii. Bulletin inserts will be provided starting the Sunday after Labor Day
5. Bylaws discussion
- The SAC bylaws state the committee must be comprised of 7 St. Rose parish members and 2 Corpus Christi parish members
 - Need to recruit 2 additional SAC members from the St. Rose parish community
 - SAC will review bylaws to update language to be more of a ration and less of an absolute number to accommodate participation by interested individuals a little more flexibly
 - SAC committee members to review bylaws prior to October meeting in order to facilitate discussion
6. Marketing committee update
- Setting meeting dates
 - Will pick up list from last year and continue work
 - Will coordinate with the marketing group in Project 75
7. Finance/Development committee update
- Opportunity to combine budget and development into one committee
 - Will take on ownership of the volunteer hours or tuition discount discussion and possible implementation
8. Home and School Update
- SAC to review notes sent by Tammy
 - Home and School asking all leads of volunteer events to document their process at a high level in order to facilitate the transition to new leaders in the future
9. Strategic Plan update
- Actions assigned to SAC from the accreditation committee recommendations
 - Near term deliverables on track
 - Will review next set of deliverables during October meeting
10. School lunch program
- Lots of energy to find an alternative that would provide healthier, more appetizing options
 - SAC will prioritize this, along with other efforts, during the September meeting
11. Library update
- Volunteers weeded through 14,000 books, the majority of which were too old for even Books for Africa to accept as donations
 - Library has been cleaned, reorganized, painted and decorated
 - Will collaborate with the Roseville library for teen programming
 - Plan to incorporate the library organically into the day at the school

- Grand re-opening to occur at the open house – will have a giving tree to request replacement books be purchased for the library
- St. Patrick's Guild will be selling Catholic books at 15% for parents to purchase and then donate to the school during the open house (or take home too)

12. Kids' Sale

- Discussed storage space – will develop a proposal for space and donation drop offs
- Will advertise the sale at the SAC table during open house

13. Parish Council and Finance committee meetings – will rotate SAC members to attend

14. SAC objectives for 2011-2012 school year

- Need to prioritize
- Will discuss at September meeting to be held for an hour prior to the in-service session

15. Open house

- SAC to staff a table
- Angela will coordinate display, candy etc.
- Highlight the Kids sale (start saving items)

16. Future SAC meetings

- September 20, 6:30 start
- First Tuesday of every other month starting in October, 7:00 start
- Sub committees to meet on alternating months starting in September – times and dates to be set by each subcommittee